St. Vincent Pallotti College, Raipur

2020-21

IQAC MEETING - 3

Date   :   13/01/2021

Venue   :   Principal's Office

Time   :   11:00 A.M.

Agenda:

1. To discuss the issues related to different metrics in criteria.

2. Discussion on Institutional Best practices.

3. Inviting suggestions for activities to be planned for advance and slow learners.

4. Discussion on the format & updating Mentor –Mentee records.

5. To discuss the grievances related issues.

MINUTES OF THE MEETING

- IQAC Coordinator welcomed all the members to the meeting and briefed about the agenda.
- Minutes of the previous IQAC meeting were read and confirmed.
- IQAC Coordinator communicated among the members about the submission date of SSR, which is on 4th February.
- All the issues related to different metrics in criteria were resolved as required prior to submission.
- Discussion and decisions were taken on the institutional Best Practices.
- Discussion took place and more ideas on Institutional Distinctiveness were discussed. Suggestions and ideas were invited on the matter.
- Suggestions were made for more activities for advanced and slow learners.

- The matter on Mentor-Mentee Records was also discussed. The maintenance of the records and its format has been checked over.
- The issues on grievances were also mentioned and discussed followed by resolutions.

IQAC coordinator extended thanks to all the members and concluded the meeting.

Members Present:

Chairperson – Dr. Kuldeep Dubey (Principal)

Members -

1. Fr. Shanti Prakash Panna (Director)
2. Dr. G. Padma Gouri (Vice Principal)
3. Mr. Vaibhav Shrivastava (HOD, Department of Commerce & Management)
4. Ms. Sunita Pawar (Librarian)
5. Mrs. Gayatri Iyengar (HOD, Department of Education)
6. Mrs. Yashaswee Lonkar (Asst. Professor, Department of Education)
7. Dr. Prachi Singh (Asst. Professor, Department of Commerce & Management)
8. Dr. Shraddha Verma (Asst. Professor, Department of Education)
9. Mr. Tiharulal Dadsena (Administrative staff)

IQAC Coordinator – Mrs. Pooja Rathi, HOD, Department of Computer Science